



**MINUTES OF
THE 2019 ANNUAL GENERAL MEETING
OF THE
SCOTTISH TERRIER CLUB OF VICTORIA INC**

30th November 2019

4:00pm – 5:00pm

Kew Box Hill Hockey Club, Elgar Park, Elgar Rd, Month Albert North

1. Opening and Welcome;
 - The chairperson and acting president of STCV, Eva Karlik, called the meeting to session at 4.10pm and welcomed all attending members.

2. Members in Attendance and Apologies;
 - Members in Attendance: Eva Karlik, Lisa Thomson, Chris Thomson, Dorothy Mitchell, Judy Martin, Tomris Mustafa, Peter Newton, Patricia Newton, Agnes Karlik, Jill McDonald, Anne Grant, Anne McIndoe, Ross Tor-Bey, Patsy Scales, John Scales, Jane Campbell, John Jealous, Mary-Anne Gourley, Chase Day, Catherine Gray, Garry Clydesdale, Josephine Clydesdale, Cathy Barnett, Sally Blair.
 - Apologies: Andrew Buckley, Elizabeth Hedger, Danielle Goldsmith.
 - The required quorum was achieved according to Rule 36.2 (STCV Rules and Regulations) allowing the business of the AGM to be conducted as outlined in the agenda.

3. Appointment of Returning Officer and Scrutineers;
 - N/A
 - No election of office bearers conducted due to only one nomination received for each office position.

4. Confirmation of the Minutes of the 2018 Annual General Meeting;
 - The minutes of the 2018 AGM were previously circulated and available to all attendees.
 - Dorothy Mitchell confirmed and Judy Martin seconded the motion that the minutes presented are an accurate account of the 2018 AGM meeting.

5. STCV Office Bearers Reports for 2019;
 - The chairperson requested that the following office bearers present their annual reports summarising the year ending 31st October 2019 to attendees;
 - i. President's report –prepared and presented by Eva Karlik.
 - ii. Secretary's report – prepared and presented by Tomris Mustafa.
 - Mary-Anne Gourley moved and Melinda Bryant seconded the motion to accept the Chair persons and Secretary's annual reports.

6. 2019 STCV Financial Statements;
 - Treasurer's report – prepared and presented by Peter Newton which included;
 - The Statement of Income and Expenditure for the year that ended 31 October 2019.

- Auditors report for the financial period ending on 31st October 2019 prepared by Siobhan Barker.
 - Lisa Thomson moved and Eva Karlik seconded that motion that the 2019 financial statement gives a true and fair view of the financial position and performance of STCV in the year ending 31st October 2019.
7. Election of Office Bearers and Committee;
- No election of office bearers conducted due to only one nomination received for each office/committee position.
 - The nominations received for STCV office bearers and committee was as follows;
 - **President** – Eva Karlik (**VCA# 3000115340**)
 - **Vice President** – Dorothy Mitchell (**VCA#310019927**)
 - **Secretary** – Tomris Mustafa (**VCA# 3100050610**)
 - **Treasurer** – Peter Newton (**VCA# 3100042680**)
 - **General Committee** – Lisa Thomson, Andrew Buckley, Melinda Bryant, Tricia Newton and Patsy Scales.
 - Chairperson announced the nominations and declared the appointment of the 2019-2020 STCV committee members following no objections received from the floor.
8. Membership Fees;
- Confirmed that the STCV subscription fees will remain unchanged in 2019-2020.
9. Appointment of Financial Auditor;
- Siobhan Barker was appointed as auditor for the proceeding financial year ending on 31st October 2020.
10. Other Business;
- Life Membership – Eva Karlik announced that during the proceeding dinner, Jill McDonald will be appointed Life Membership to STCV.
 - Membership Engagement – Eva Karlik encouraged all attendees to continue interacting with committee members and contributing to club activities such as submitting contents for the STCV newsletter – A Drop of Scotch.
 - Membership Fees – Anne Grant suggested that the Club should consider gradually raising membership fees instead of making a single large increase in the future so that the financial burden/impact will be less on its members. However Eva Karlik and Lisa Thomson explained that the STVC is in a good financial position and that membership fee increases are being avoided by charging members a small nominal fee to attend certain events.
 - Fund Raising – Jill McDonald suggested that in addition to trying to organise a Bunnings Sausage Sizzle to raise further funds, that the club should attempt to organise and conduct this in conjunction with an event organised by DV held at KCC Park.
 - Annual Membership Renewals– Anne McIndoe raised the issue that a problem occurred with the automatic membership renewal notice generated by the website. Anne was informed that the error was not intentional and the correct notice (invoice for payment of renewals) was sent out immediately following the error. More

oversight on the correct management of the STCV website will be made in the following year.

- IT/Website Assistance – Eva Karlik asked if any members or their associates have experience with website development and can help with management of the STCV website. Patsy Scales expressed her experience with WordPress and offered to help with the future running of the STCV website.
- Event Schedule for 2020 – Based on membership feedback and popularity, Lisa Thomson suggested that regular monthly walks will be schedule in 2020 mostly likely for the first Sunday of every month.

11. Close of AGM;

- The AGM was officially closed by chairperson, Eva Karlik at 5:20pm. All those in attendance was thanked for their participation.